

January 7<sup>th</sup>, 2011

11:00am

Introductions, Matt, Angela, Tom, Spencer & Mikaela

- a. Officer Updates
  - a. Current balance in Chase checking is \$197.40
  - b. We are now being charged for room use at UWB based on occupancy
- b. February Event Wrap Up
  - a. February 16<sup>th</sup> Toastmasters to come – Angela to follow up. No room reserved for the room yet – Angela to follow up on this.
  - b. February 18<sup>th</sup> to raffle \$500 off CFA.
  - c. Explanation of Toastmasters and Russell tours in February for new members
  - d. Spencer- proposing that FMA Officers speak about FMA in the classrooms.
  - e. Spencer- curious if officers have feedback/ideas about what to change with the website
  - f. Angela – requests that officer meeting minutes are sent out via email Friday evening after the evening, approval is made by Monday, and minutes are posted on Monday by Spencer to the Documents folder on the website. This would be ideal so others that could not attend the meeting would know what we discussed and decisions that were made.
  - g. Angela- Mikaela to send bio and resume to be posted on FMA website
- c. Leaders' Conference Information & Planning
  - a. Which officers are going thus far? Tom, Angela, Spencer. Matt and Mikaela are still deciding.
  - b. Explanation of how cost is determined for the event. February 15<sup>th</sup> is the last day to pull out if you signed up and cannot go. Registration Forms are also available at the office of Student Life.
- d. Fund Raiser for Leaders' Conference
  - a. Fundraisers to reduce the costs of going to the conference – selling donuts, instead of chocolate milk though, we plan to sell hot chocolate and possibly drip coffee. Find out costs by January 15<sup>th</sup>. Angela figuring out hot chocolate costs and Tom to figure out Krispy Crème costs. Fundraiser to run Jan 31 – Feb 3 from 10:30am to 1:15pm. Angela to ask Student Life for a money box. Angela and Matt to work on Monday & Wednesday. Spencer to help on Tuesdays from 10:30 – 1:15. Mikaela to work Tuesday & Thursday 10:30 – 12pm. Tom is available Tuesday & Thursday after 1pm and also on Mondays & Wednesdays if needed.
  - b. All volunteers/officers working at the booth should plan to be there by 10am to set up.
  - c. Angela to seek out two extra volunteers (from FMA) to help at each shift. Matt to find out if George has a safe that we can use to store the money. Because the funds are not FMA, but belong to this event specifically we will not be depositing the money into the FMA Chase checking account.

- d. Spencer to create a poster for the donuts and hot cocoa table as well as a sandwich board to direct people where to go. Angela to ask Andrea whether we can do the event inside, and if so, where we can do it.
- e. Matt will take out \$100 in change from our Chase checking account to be able to make change during the fundraiser.
- e. Spring Quarter Events
  - a. What do the officers want to see happen?
    - i. Angela – M&A is happening in March
    - ii. Matt- CFO Summit is in May. Exposure in the field of trading might be a good idea for an FMA event. Tom suggested we talk to Bruce Horn who, in addition to personal financial planning, also does trading professionally.
    - iii. First day of Spring quarter is March 28<sup>th</sup>, so first FMA events will occur in April. First event to be either April 4<sup>th</sup> or 6<sup>th</sup>. No events really need to take place in June as the last day of instruction is June 3<sup>rd</sup>.
    - iv. Angela to find list of 20+ ideas
    - v. Matt suggests we should do another movie night. Officers agree that this is a good idea and that the date will be April 20<sup>th</sup>. We are going to show the second version of Wall Street.
    - vi. Tom brings up the idea for advertising at Cascadia and Edmonds CC to the potential business students hoping to transfer to UWB. Spencer and Mikaela to work together to email flyers/events information to professors at Cascadia and EdCC
- f. Adjourn – 12:12pm